

EMS Advisory Council Data Committee Meeting

September 29, 2009

Naples, Florida

The Naples Beach Hotel & Golf Club

8:00am – 12:00pm

Chief Moreland, Data Committee Chair, opened the meeting with welcoming the committee members and thanking them for being present or on the web conference. Brenda Clotfelter, EMSTARS Project Manager, discussed the agenda items and schedule for the morning. Steve McCoy, EMS Reporting Manager, updated the committee on bureau activities.

Steve McCoy, Reporting Manager, presented the update for the Definitions subcommittee. The Definition subcommittee will be working to review the definition of Diversion as it relates to Strategic Plan 5.3. There is a good definition already in existence that the committee will review and make recommendations.

Brenda Clotfelter, EMSTARS Project Manager, presented the results from a survey that the Data Program sent to agencies not currently participating in EMSTARS. The survey was sent to 106 agencies but there were only 35 responses to the survey. The survey results indicated 8 agencies plan to begin submitting to EMSTARS in December 2009; 7 agencies in June 2010; 2 agencies in December 2010; and 14 agencies undecided. The primary/secondary reasons for the agencies that are undecided are cost, local issues, and an increase in number of data items to collect.

Mac Kemp presented the update for the Education/Training subcommittee. The initial target audience for this subcommittee is the non-user group; those not participating in EMSTARS. Some of the information that this subcommittee will prepare relates to the benefits of electronic reporting, benefits of EMSTARS, etc... This subcommittee will be looking at different delivery models that will best relay this information to the EMS agencies; may possibly include some video type work, website postings, etc...

Brenda Clotfelter presented the update for the Outreach subcommittee. Chief Moreland appointed Kathy Koch as Chair of this subcommittee. Currently, there are 59 agencies not yet reporting to EMSTARS but committed to report at a future date. The Outreach subcommittee will utilize the regional representatives to contact agencies in their region that are among the 59 agencies committee to find out how the committee and project team can help and target dates for startup.

Brenda Clotfelter presented an update on EMSTARS. There are 103 agencies reporting to EMSTARS (59 additional agencies committed to report to EMSTARS) and there are over 1.3 million records in the EMSTARS database. The Data Program is working on the EMSTARS Data Mart which will improve decision support, analysis and reporting.

There was an update on the agency one-on-one visits. Over the last several months, the project team has visited Jacksonville Fire Rescue, Okaloosa County EMS, and Liberty County EMS. The one-on-one training has been very successful and beneficial for both the agency and

the project team. The project team has received grant funding to continue the one-on-one trainings. Brenda stated that if any agency is interested in the project team completing a one-on-one training with their agency, please contact Brenda to schedule a date.

The Bureau of EMS, Data Program received grant funds for 2009-2010 from both DOT (408 grant funds) and DOH, Family Health (CDC grant funds). These funds will assist with meetings, workshops, hardware/software for EMS agencies, etc... The committee recommended that there be recourse for agencies that receive grant funds (DOT 408) to become EMSTARS compliant but do not participate in EMSTARS as required in receiving the funds.

Brenda explained that the new and improved website for Florida EMSTARS is only a few days away from going live. John Ross, System Administrator, pulled up the website and reviewed it with the committee. The committee recommends that past presentations be placed on the website.

Stephanie Daugherty, Florida EMS Data Manager, presented an update on NEMSIS. She explained that Florida is currently ranked as the third state in highest number of records reported to NEMSIS. The next version (2nd draft) for NEMSIS 3.0 is scheduled to be released on October 16. The third draft of NEMSIS 3.0 is scheduled to be released in the first quarter 2010. NEMSIS 3.0 may contain a National Recommended Data Set as well as a State Recommended Data Set. In NEMSIS 2.2.1, there are 5 Common Null Values (Not Reporting, Not Recorded, Not Known, Not Applicable, and Not Available). NEMSIS 3.0 will probably only have 3 Common Null Values to include Not Reporting, Not Recorded, and Not Applicable.

The committee reviewed and updated the current bylaws. The final draft will be distributed to each committee member once finalized. Chief Moreland expressed his expectations of all data committee members to be present at meetings and to participate in meetings (face-to-face, web conferences, conference calls, etc...) and other data committee activities.

Brenda Clotfelter presented the status of objectives that the Data Committee is lead on for the 2008-2010 EMS Strategic Plan. Objective 1.2 is closed; relates to pilot and charter agencies. Objective 1.3 and 1.5 are in progress; relate to linkage. Objective 1.4 and 1.6 are in progress; relate to percent of agencies participating in EMSTARS. Objective 5.3 is in progress; relates to off load and diversion times.

Brenda also updated the committee on the Strategic Planning session held in August for the 2010-2012 EMS Strategic Plan. There were several Data Committee members present. In the 2008-2010 plan, the Data Committee is in Goal 1 along with some Council leadership objectives. In the 2010-2012 plan, Goal 1 will be focused on leadership. The Data Committee will be the owner of Goal 2 which will be focused on Data Committee objectives only. Goal 2 is 'Improving EMS data collection and participation through advocacy, outreach, and improved accessibility to EMS incident-level data'. The draft objectives were reviewed. Chief Moreland asked Kathy Koch to work with the project team to finalize the objectives. The final draft of the objectives will be distributed to all the data committee members.

Dr. Nelson and Steve McCoy presented an update on EMRC (Emergency Medical Review Committee). EMRC has been working to review report specifications and approve reports. The data committee recommended that the Data Committee and EMRC interact regularly and closely; not just update reports on EMRC at Data Committee meetings and update on Data Committee at EMRC meetings. It was recommended that when the EMRC discovers items that

need to be addressed in the Data Dictionary or other Data Committee related items, that information needs to be brought to the Data Committee for resolution.

The meeting was adjourned.