

**REVISED BYLAWS OF THE
EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL**

ARTICLE 1 - NAME

The name of the Council shall be the EMERGENCY MEDICAL SERVICES ADVISORY COUNCIL, as provided for in section 401.245, Florida Statutes. A short title for the Council may be the “EMS ADVISORY COUNCIL.”

ARTICLE 2 - COMPOSITION AND MEMBERSHIP

The Council shall be comprised of a membership, which fairly represents the services, agencies, professions and organizations, as well as the general public, which are regularly involved in the provisions of Emergency Medical Services (EMS) in Florida. The specific membership of the Council is as designated in section 401.245(2). The terms of office shall be as designated in section 401.245(1). All vacancies shall be filled by the State Surgeon General as provided for in section 401.245(2). Voting members of the Council shall be as provided for in section 401.245(2).

Council membership shall be on a voluntary basis, and members shall receive no compensation for services. Members may be reimbursed per diem and travel in accordance with the rules and regulations of the State of Florida, Department of Health.

Members, other than ex officio, missing three consecutive meetings in a two-year term, may be replaced by the State Surgeon General on the advice of the Council chairperson or the director of the state EMS Bureau.

All newly appointed members of the Council will receive an orientation from the state EMS Bureau, prior to assuming their duties on the council.

ARTICLE 3 - PURPOSE

The purpose of the Council is to evaluate current state laws, administrative rules and policies regarding EMS in Florida and to make recommendations to the state EMS Bureau as to changes that might be made to provide the best emergency health care possible to the residents and visitors of Florida. In pursuit of this general purpose the Council shall:

1. Promote and sustain a cooperative environment among all providers of emergency medical services in Florida.

2. Coordinate with any and all agencies involved in EMS whether they be private, nonprofit, government, quasi governmental, volunteer or any other such group, whose interest is in providing emergency medical care or emergency transportation.
3. Review all state statutes, administrative rules, planning documents, and policies to determine their appropriateness to the conduct of EMS in Florida; based upon such reviews report to the state EMS recommendations for positive change. All proposals for Council action shall be distributed to Council members and constituency group presidents no later than thirty (30) days prior to the date of such proposed consideration.
4. Foster the awareness and education of the general public of Florida regarding EMS in their communities.

ARTICLE 4 - OFFICERS

The officers shall be chairperson, vice-chairperson and secretary. The chairperson shall be appointed by the State Surgeon General as provided for in section 401.245(2) (a), for a term of one year. The vice-chairperson and secretary shall be elected by a simple majority of the Council to serve for a period of one year to be concurrent with the Council chairperson.

The chairperson shall preside at all regular and special meetings of the Council. The chairperson shall conduct the meetings in accordance with ROBERT'S RULES OF ORDER and will provide all Council members equal opportunity to be heard.

The vice-chairperson or another Council member designated by the chairperson shall perform the duties of the chairperson in the absence of the chairperson.

The secretary shall monitor the attendance and accurate minutes of all Council meetings.

Any vacancies in the above offices shall be filled by chairperson appointment, subject to Council approval. A vacancy in the chairperson's office will be filled by appointment by the State Surgeon General of Health as provided for in section 401.245(2) (a).

ARTICLE 5 - MEETINGS

The Council shall hold meetings at the call of the chairperson as provided for in section 401.245(4), or upon the written request of five members of the Council, or at the call of the director of the Emergency Medical Services Bureau.

The year shall be the same as the state's fiscal year beginning July 1, and ending June 30.

A majority of the members of the Council shall constitute a quorum.

The Medical Director of the Trauma Office will join and be seated with the Council at their regularly scheduled meetings.

ARTICLE 6 - COMMITTEES

The standing committees of the Council shall include, but shall not be limited to,

- The Education Committee;
- The Medical Care Committee;
- Disaster Response Guidelines Committee;
- The Legislative Committee; and
- The Data Committee;
- The Public Information, Education and Relations (PIER) Committee.;
- EMS Strategic Visions Committee;
- Access to Care Committee.

The Council chairperson shall be an ex officio member of all standing and ad hoc committees and shall be responsible for their task completion. They will meet quarterly in conjunction with the EMS Advisory Council and conduct one mid-quarter conference call.

Ad hoc committees of the Council may be appointed by the chairperson as needed.

If not appointed by the Council chairperson, committee chairpersons shall be elected from the members of each committee by a simple majority vote.

The tasks and products of any such committee shall be well defined by the Council chairperson and specific dates for reports to the entire Council will be established.

ARTICLE 7 - AMENDMENTS

These Bylaws may be repealed or amended upon a majority vote of the Council by recommendations brought forth by:

1. A recommendation of five or more members of the Council.
2. A recommendation of the Council's officers.
3. A recommendation of the director of the State EMS Bureau.